



EMC Proven Professional  
**Exam Security**

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## Introduction

EMC is committed to maintaining the credibility and value of our Proven Professional certification and brand. Individuals and organizations that participate in questionable exam practices undermine the value of the Proven Professional credential for all participants. EMC's comprehensive and highly effective exam security program identifies and takes action against those who attempt to "short cut" the exam preparation process. This benefits you, the credential holder, in many ways:

- Achieving certification is not easy. You worked very hard to study and prepare for your EMC Proven Professional certification. When other individuals take exam preparation "short cuts" they undermine the hard work and dedication you put into your certification.
- EMC Proven Professional certification is well-respected; in part based on our reputation for taking exam security seriously. The market knows that EMC identifies and takes action when individuals are suspected of cheating on exams. When you carry the EMC Proven Professional brand customers, employers and colleagues are confident that this distinction was earned by your demonstration of knowledge and skills.

## Summary of Exam Fraud Activities

EMC identifies the following activities as exam fraud. Any individual or organization discovered to be engaging in these activities, whether they know it is exam fraud or not, is subject to corrective action.

- Gaining access to actual exam content.
- Disclosing and/or distributing protected exam material. This includes sharing exam questions with other exam takers, members of your study group, colleagues, etc.
- Requesting access to exam questions or other protected exam material in forums or social networking sites.
- Engaging others to take an exam on your behalf.
- Giving or receiving unauthorized assistance when taking an exam.
- Possessing or using unauthorized materials when taking an exam. This includes notes, recording devices, photographic devices or any other means.
- Retaking an exam in violation of the EMC Proven Professional exam retake policy.
- Altering exam scores and/or your score report.
- Reproducing exam materials by any means, including reconstruction through memorization.

Any of these violations, or any other violation that compromises the security of the EMC Proven Professional credential, may result in revocation of your certification, barring you from future participation in the program, or employment termination (if you are an EMC employee). Ignorance of these policies is not a defense and will not change the corrective action taken.

### Candidate Agreement Form

You will be asked to sign a Candidate Agreement Form when you appear to take your EMC Proven Professional exam. This document details our requirements for confidentiality, use of EMC intellectual property, and general candidate behavior. We recommend reviewing the [Candidate Agreement Form](#) before your exam appointment.

### How Security Violations Occur

#### *Preparing for your Certification Exam*

EMC Proven Professional certification validates experience, education and study. We offer extensive training and other learning materials to prepare you for your certification exam. All EMC Proven Professional exams are aligned with our training, which is often available in both lecture led and self paced formats. You can find all these [resources here](#).

We discourage the use of any other materials to prepare for your exams. Many “practice exams” available on the web are either outdated and/or irrelevant to the exam, or they are actual exam questions and answers. Use of the first will not prepare you for your exam. Use of the second constitutes exam fraud and will result in immediate corrective action. Action is taken even if you are not aware that you have reviewed actual exam questions. When you have seen exam questions, the exam results can not be a valid or fair representation of your knowledge.

Many web sites, forums, social networking sites, offer these questionable study materials. It is best to only use those materials approved by EMC and available on the EMC website. If you are unsure about using a particular website, or downloading advertised materials, please contact [EdServices@emc.com](mailto:EdServices@emc.com) for clarification.

EMC uses a unique approach to identify if a candidate had prior knowledge of exam questions. Our investigative process is based on statistical analysis, similar to the process use to set exam passing scores. We will revoke exams and ban candidates from the program based on the results of this statistical analysis. Action does not require an “eye witness” to exam fraud or that the candidate admits to such.

#### *Taking your Certification Exam*

When you take a certification exam, you are subject to EMC and the exam delivery site’s security rules. You must provide proof of identification, and take the exam without access to notes, websites or other supporting materials. You must take the exam yourself, complete the exam without any assistance and decline from offering assistance if asked, and refrain from using notes or other supporting media or materials.

If you’re unsure about a particular situation, please contact [EdServices@emc.com](mailto:EdServices@emc.com) for clarification.

### ***After Taking your Certification Exam***

EMC's exam retake policy specifically defines the circumstance and timeframe within which you can retake an exam if you did not pass it initially. This policy ensures that you have adequate time to learn the material required to pass an exam.

**EMC exam retake policy:** If you do not pass an exam on your first attempt, you may retake the exam any time. If you do not pass an exam on your second attempt, then you must wait at least 2 weeks (14 days) between each additional attempt.

The exam score report includes both your overall exam score, as well as your score on various sections of the exam. If you do not pass the exam on your first attempt, use your score report to identify areas requiring additional study. Although you may remember a few exam items, you must maintain confidentiality. Do not share, discuss, take notes, or in any way reproduce or communicate exam questions and answers.

Violating the EMC Proven Professional retake policy, altering your exam score, or communicating specific questions and answers in any way is considered fraud.

If you're unsure about a particular situation, please contact [EdServices@emc.com](mailto:EdServices@emc.com) for clarification.

### ***Helping EMC Develop Certification Exams***

EMC invites field personnel, partners and customers to participate in exam building workshops and exam reviews. This is an opportunity to contribute to EMC Proven Professional exams, share knowledge, and learn from each other. Workshop participants sign a non-disclosure agreement (NDA) agreeing not to copy, memorize or distribute exam item material by any means.

During a workshop, you will be exposed to exam content via live discussions as well as emails and other documentation. You are required by the NDA, as well as these Exam Security Policies, to keep this information confidential. You must destroy electronic notes or return paper notes to the workshop proctor. You can not expose any exam content that you may "remember" as a part of your participation in the exam build workshop or exam review process.

Disclosing and/or distributing exam content is considered exam fraud and will result in immediate action.

If you are unsure about whether EMC authorizes exam item disclosure in a particular situation, please contact [EdServices@emc.com](mailto:EdServices@emc.com) for clarification.

### **Maintain the Integrity of your EMC Proven Professional Certification**

Maintaining the integrity of your EMC Proven Professional certification is also your responsibility. If you become aware of any actions that could be exam fraud you can [report these events anonymously](#).